



Northern Ireland Horse Board
Meadows Equestrian Centre
Embankment Road
Lurgan
Co Armagh
BT66 6NE

Registration of a prefix

1. The Northern Ireland Horse Board is offering shareholders the facility to register a prefix with NIHB for a fee of £50. This facility is optional - you need not accept it if you so wish.
2. The prefix should be a geographical name or a distinctive word or name. A prefix may have a maximum of 20 letters, and **two-word prefixes are not accepted**. Initials can be accepted, with a **minimum of three letters**. Breed names are not allowed.
3. New prefixes should be registered in the name of the principal owner (followed by additional users where applicable). All correspondence should be with the principal owner i.e., in the event of a dispute
4. The individual names of users of the prefix must be stated in the form overleaf. Please note that it is advisable to mention all the individuals (i.e., members of the family) that will use the prefix as there is a cost to add names to the ownership of the prefix once the certificate of ownership of the prefix has been issued. **One** Person must be named as the primary prefix holder. In cases of dispute this person will be the primary contact.
5. The fee of £50 is an once off payment. There is however an additional charge of £40 if a change is made to the prefix, or if there is a change of ownership of the prefix.
6. **Very Important!** Shareholders who already use a particular prefix will be given priority about being allocated that prefix if they return the application form within two weeks of receipt of this communication. Otherwise, it cannot be guaranteed that the prefix will be available.
7. **Please be advised, due to Article 138 of the FEI rules the FEI may change the original name including the prefix on the FEI Recognition Card. This is beyond our control.**

ARTICLE 138 – Names of Horses

1. In principle, the first registered name of a Horse entered in the passport shall be the original name under which it was originally registered by its NF, and this name must remain permanently in the passport.
2. The first registered name may not be the name of a commercial company or product. If this name is the name of a commercial company or product, a new first registered name must be entered and remain permanently in the passport.
3. A commercial prefix or suffix may be added to the name mentioned in paragraphs 1 and 2 above and must be entered in the passport. However, at Regional and Olympic Games under the patronage of the IOC, such prefix or suffix cannot appear in a programme or be used in any other way.
4. If a new first name shall be used and entered in the passport and/or the commercial prefix/suffix be changed, the Horse must carry the new name and/or the new prefix/suffix for the next twelve (12) months as follows: new name and/or new prefix/suffix ex previous name/prefix/ suffix (see VRs). “

**NORTHERN IRELAND HORSE BOARD
APPLICATION FOR REGISTRATION OF A PREFIX**

A prefix may be registered for the sole and exclusive use to the holder subject to payment of the fee of £50. When a prefix is registered it automatically becomes the property of the holder. Hyphens and apostrophes must be omitted. Prefixes must consist of one word only. Give your three choices of prefix names.

PLEASE COMPLETE THIS FORM IN BLOCK CAPITALS

Please register in my name the prefix (Please give a choice of THREE NAMES, in order of preference)

1.
2.
3.

Name of Principal Owner of the Prefix:

Name: _____ Address: _____

Telephone: _____ Email: _____

The following people are to be listed as USERS of the prefix:

- | | |
|-----------------|----------------|
| (1) Name: _____ | Address: _____ |
| (2) Name: _____ | Address: _____ |
| (3) Name: _____ | Address: _____ |
| (4) Name: _____ | Address: _____ |

Declaration

Data Statement: I, the undersigned, understand that pursuant to the Data Protection Act 2018 and the General Data Protection Regulation (GDPR) 2016, my consent is required for the Northern Ireland Horse Board (NIHB) to process personal data which it may have in its possession concerning me including disclosure to third parties such as, but not limited to, the NIHB's Registration Unit Administrators, Breeding Department, the Department of Agriculture, Food & the Marine (DAFM), the Department of Agriculture, Environment & Rural Affairs (DAERA – NI) and the Department for Environment, Food & Rural Affairs (DEFRA – UK). I confirm that I have reviewed NIHB's Data Protection and Privacy policies (available at www.nihorseboard.org or on request) and I note that NIHB will only process my personal data for legitimate business purposes relation where required by law.

All processing will have due regard to the DPA 2018 and GDPR 2016. I note that this personal data may include sensitive personal data, as defined within the DPA and GDPR, the processing of which requires my explicit consent. I note that NIHB will always honour my rights and freedoms, including my rights as a data subject, if there is no overriding law which limits those privileges. I consent to the processing of any information relating to me, either contained in this form or otherwise, for the purpose of administration services relating to the NIHB. I note that NIHB may use the horse data supplied for studbook purposes, breed improvement research and future promotion of the breed and that it may be used in NIHB publications, media outlets and online platforms.

Ownership Statement: I, the undersigned, declare that I have acquired ownership of the equine which is the subject of this application. I understand that my details will be entered in the Identity Document (passport), on the Irish Horse Register and on the National Equine Database. This statement is made in compliance with SI 201 of 2016 and a false, misleading, or incomplete declaration is liable to the penal provisions of the Animal Health and Welfare Act 2013.

Prefix Principal Owner Signature:Date.....

METHODS OF PAYMENT

- Cheque- Please make Cheques payable to 'NIHB'
- Cash- Only Available in Office (Do Not Send Cash Via Post)
- Credit/ Debit Card

Credit/ Card Option 1: Digital invoice for payment (Please ensure you have supplied an up-to-date email address for this option). Please note: Membership will not be activated until fees have been successfully processed by our card processing merchant.

Credit/ Card Option 2: Complete details below

| | | | |
|--|--|--------------------------------|---------------------------------------|
| Card Type: | | | |
| Mastercard | <input type="checkbox"/> | Credit | <input type="checkbox"/> Debit |
| Visa | <input type="checkbox"/> | Credit | <input type="checkbox"/> Debit |
| American Express | <input type="checkbox"/> | | |
| Card Number: | <input type="text"/> | | Expiry Date: |
| | | | <input type="text" value="/"/> |
| Card Security Number (3 Digits on the reverse of card) | Postcode (of cardholder address) | Amount: | |
| <input type="text"/> | <input type="text"/> | <input type="text" value="£"/> | |

Once completed please return along with the appropriate fee to:

Northern Ireland Horse Board
Office Suite
Meadows Equestrian Centre
Embankment Road
Lurgan
Co. Armagh
BT66 6NE